

The United Empire Loyalists' Association of Canada

1

USERS GUIDE TO AN APPLICATION FOR A CERTIFICATE OF LOYALIST LINEAGE

The minimum requirements are twofold.

1. To show proof that the individual from whom you claim descent is a Loyalist.
2. To provide acceptable documentation of direct descent from a Loyalist.

The value of the genealogical information provided in the membership application is enhanced by additional family information, including pre-Loyalist documents.

NOTES:

1. The applicant must be a current paid-up member of the Branch at the time of processing.
2. The fee for processing the application must be included (details from your branch genealogist)

GENERAL INSTRUCTIONS

Fill out 2 complete copies of an application and lineal proofs. One is for the Branch copy and one is for the National or Dominion Office copy. An Applicant is advised to have a 3rd copy for his/her records.

1. Dates are to be written in the form: 06 June 1956 or c. 1832. Places should be clearly identified Kingston Twp. Frontenac Co, Ontario, or Kingsclear Parish, York Co. New Brunswick.
2. Names should be written: MacIvor, Oliver T.
3. Photocopies of documents used to prove direct descent must be readable. The source of each document must be stated on the document. It is also advisable to provide a typewritten transcript. They should be on **8 1/2 x 11 paper**.
4. Space is provided for birth, marriage and death dates for each generation in the line of descent from a U.E. Loyalist. Additional family information, when known is requested to identify the families and to assist other researchers with the same lines.

Information on generations beyond the U.E. Loyalist would be of added interest, but is not required.

Because applications are photocopied or microfilmed:

Type or print clearly in black ink

Do not over print on **liquid paper** or use any **Highlighters**

DO NOT WRITE IN THE MARGINS.

If additional space is required, attach an 8 1/2 x 11 sheet of paper.

ACCEPTED PROOFS OF LOYALTY FOR YOUR ANCESTOR

The following primary proofs may be used:

Confiscation Lists

Claim for Losses

Name on a Muster Roll

Location Ticket

Discharge Certificate

Land Petition

The Executive Council List

The Draper Manuscripts

The United Empire Loyalists' Association of Canada

2

Special consideration due to the difference in acceptable evidence available will be given to the people of the Six Nations because of the special circumstances of the migration.

ACCEPTED PROOFS OF LINEAL DESCENT

An acceptable document used to prove lineal descent will state the relationship of two individuals (child-parent relationship) to each other. for example: the document may use the words, William, Son of John Doe, or Elizabeth, Wife of Robert Smith, and Daughter of Oliver MacIvor.

The following are acceptable proofs of lineal descent if the family relationships are shown.

1. Civil Registrations: Birth, Marriages, and Deaths.
2. Parish Records: Baptisms, Marriage and Burial Records, if only a transcription is provided, it must be certified by an official as a true copy. eg. Minister.
3. Probate Records: Wills, Letters of Administration, Records of the Heirs and Devisee Commission. Must be legible, and a typewritten translation should accompany it.
4. Land Records: Petitions, Sales, Quit Claims.
5. Cemetery Records: Written and photographs should be included.
6. Newspaper accounts and letters if no primary documents are available (obituaries).
7. Family Bibles: Birth Marriage and Death Records. The title page showing the date and place of publication must be included.
8. Census Records: if the record does not state relationship it is best other documentation is found to support it.

Other Documentation

Preponderance of the Evidence: When primary proof is not available, the applicant could present a written case for the generation, so well presented, that the examiner can come to only one conclusion. EG, Birth, Marriage or Death record for a sibling, and then connect the two siblings through another primary source. By this process of elimination using census and other primary sources, show that your ancestor is the only possible parent for the next generation. Include Biographical sketches, genealogies or other secondary sources and prove as much of the family grouping as possible with primary sources.

The following are not acceptable except as part of a Preponderance of Evidence:

- Unsubstantiated family traditions
- Affidavits
- Biographical Sketches
- Printed genealogies or lineages e.g. Loyalist Lineages.